



**MINNESOTA  
SOIL AND WATER CONSERVATION DISTRICTS**

**MARSHALL COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

105 S. Division  
P.O. Box 74  
Warren, Minnesota 56762  
Telephone (218) 745-5010

**Marshall SWCD Board Minutes  
From the September 5, 2024 Marshall SWCD Board Meeting  
Marshall SWCD Conference Room, Warren MN**

Minutes of the Marshall Soil and Water Conservation District (SWCD) from the September 5, 2024, Marshall SWCD Board Meeting that was held at the Marshall SWCD Conference Room.

Supervisor Peterson called the meeting to order at 7:00 A.M.

**Marshall SWCD Members Present:**

Office Chairman, Joey Peterson  
Treasurer, Barry Walton  
Public Relations, Carl Green

**Marshall SWCD Members Absent:**

Chairman, Brent Miller  
Secretary, Randy Larson

**Others Present:**

Marshall SWCD District Manager, Darren Carlson  
Marshall SWCD Administrative Assistant, Jill Larson  
Board of Water & Soil Resources (BWSR) Board Conservationist, Matt Fischer  
Natural Resources Conservation Services (NRCS), Matt Waterworth

**Marshall SWCD New Business:**

- August 2024 Marshall SWCD Board Minutes were discussed. Carl Green made a motion to accept the minutes, Barry Walton made a second. None opposed. Motion carried.
- Marshall SWCD Administrative Assistant Jill Larson as introduced. She started full time with the Marshall SWCD on September 2, 2024. She is learning Quickbooks (which she loves), learning the various program administered through the office, meet and greet customers, etc.
- Board of Water & Soil Resources (BWSR) Board Conservationist (BC) Matt Fischer gave an update on legislative happenings, program through BWSR, etc.



**MARSHALL COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

105 S. Division  
P.O. Box 74  
Warren, Minnesota 56762  
Telephone (218) 745-5010

**MINNESOTA  
SOIL AND WATER CONSERVATION DISTRICTS**

- Supervisor Reimbursement Worksheet was handed out to those who had not signed it for Quarter 2, 2024.
- District Manager Carlson talked & handed out ledgers of the current projects that are being done in Marshall County with Marshall SWCD Funds. Numerous Well Sealings and Engineering Projects have been completed so far in 2024 with numerous more being planned for construction after the harvest.
- Soil Health (FY 2025 Marshall SWCD Soil Health Incentive Program) – District Manager Carlson handed out a proposed docket for the Marshall SWCD Soil Health Incentive Program. Board Members discussed the Acreage Minimum should be changed from 40 Acres to 20 Acres. They also discussed that currently there is only Fall seeded cover crops and would like to add Spring seeded cover crops as an option to the docket. District Manager Carlson said he will make those changes as discussed. Motion by Barry Walton, seconded by Carl Green to accept the Marshall SWCD Soil Health Incentive Program Docket, once the proposed changes are made. None opposed. Motion carried. Marshall SWCD Soil Health Docket will be an attachment to these Board Minutes.
- FY 2024 Middle/Snake/Tamarac 1W1P CCRP Incentive Contracts – Discussion was had on why the high Soil Rental Rates for Marshall County recently. It was brought up that CCRP Soil Rental Rates should not drive land rent. Matt from NRCS discussed possible reasons as to why the high Soil Rental Rates. Moving forward, the Marshall SWCD Board for CCRP Incentive Funds be used to target more specific CCRP Practices like Filter Strips, Tree Plantings, lower Soil Rental Rate Areas, etc. With that said, Carl Green made a motion to approve the attached CCRP Incentive Contracts that was given to them. Barry Walton seconded. Motion carried.
- District Manager Carlson reminded the SWCD Board that the next Middle/Snake/Tamarac 1W1P Policy Committee Meeting will be held on Wednesday, 9/11/24, at the Marshall SWCD Conference Room @ 1 p.m.
- District Manager Carlson reminded the SWCD Board that the next Thief River 1W1P Policy Committee Meeting will be held on Monday, 9/19/24, at the Red Lake Watershed District Conference Room in Thief River Falls @ 9 a.m.



**MARSHALL COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

105 S. Division  
P.O. Box 74  
Warren, Minnesota 56762  
Telephone (218) 745-5010

**MINNESOTA  
SOIL AND WATER CONSERVATION DISTRICTS**

- Grassed Waterway Discussion/Questions for Cost Share Assistance – A landowner in the county on very sandy ground is looking at doing a Grassed Waterway through the Continuous Conservation Reserve Program (CCRP). The landowner has been working with the SWCD/North Pod Engineers on the project. He would like to be certain that he can get 90% for the establishment of the Grassed Waterway and its components such as a rock crossing and fabric. The SWCD Board agreed to going up to 90% cost share assistance on this project (not to exceed the Engineer’s cost estimate), if CCRP cost share funds are not up to 90%. Matt Fischer he will Darren Carlson on this contract/project and then it will be treated as all other cost share contracts.
- Engineer Practices/Cost Share Contracts – Motion by Barry Walton, seconded by Carl Green to accept the following contracts for the following Cost Share Program. None opposed. Motion carried.
  - MSWCD\_TRWBIF\_02            Holt 36            6 Grade Stabilization Structures (SWIs)
    - Cost Estimate = \$48,075.90 75% Cost Share Assistance = \$36,056.93
      - These funds will be from the 2022 Thief River WBIF
  - 23-MSTR-ENG-03            Cedar3            1 Grade Stabilization/Side Water Inlet (SWI)
    - Cost Estimate = \$5,915.91 75% Cost Share Assistance = \$4,436.93
      - These funds will be from the 2023 Middle/Snake Tamarac WBIF
      - This contract had been discussed at an earlier Board Meeting, but contract holder had not signed contract as of that date.
- District Manager Carlson brought up the 2024 SWCD State Aid and what it can be used for. These funds will be used to pay for Jill’s position until the new year of 2025. A requirement is to have the SWCD Aid Template on the SWCD Website.
- Feedlot & Local Water Plan Funds Discussion – County Auditor Scott Peters approach District Manager Darren Carlson a few weeks ago to see if the Marshall SWCD would be interested in taking over the Feedlot and Local Water Funds programs. Carlson said he would bring it up to the Board Members at the next SWCD Board Meeting. District Manger Carlson and BC Fischer gave a breakdown of what these two programs are, how they would fit with the SWCD and what is required of each of these programs. The Board was receptive with the Local Water Funds but would like more information about the Feedlot program. District Manager said he will see who is running it at the County if they will have time to come over to the next Board Meeting.



**MARSHALL COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

105 S. Division  
P.O. Box 74  
Warren, Minnesota 56762  
Telephone (218) 745-5010

**MINNESOTA  
SOIL AND WATER CONSERVATION DISTRICTS**

- Discussion was had on hiring a new District Technician if potentially new programs are being added by the Marshall SWCD. The Board would like to discuss when a full Board is present, but also asked if Manager Carlson will propose workload for this position for the next meeting.
- Misc Items that were discussed:
  - District Manager brought up the North Pod/Pennington SWCD Engineers ledger/graph that shows the time they spend in Marshall County and the neighboring counties. Marshall SWCD was one of the top times of the Engineers and District Manager Carlson state how pleased he has been to work with these Engineers. The Engineers have responded to Carlson's requests in a very timely manner and do a great job of working with contracts/projects in Marshall County.
  - NW Minnesota Festival will be held in Warren (9/24/24) and Fertile (9/25/24) at their respective fairgrounds. Jill Larson and Michael Carlson will represent the Marshall SWCD at each site. NW MN Festival is intended for area 4<sup>th</sup> grades to learn about different Natural Resources such as Watersheds, Soils, Wildlife, Casting, etc.
  - District Manager brought up that he made a presentation to the Marshall County Commissioners on 8/6/24 and also a budget request for 2025. Commissioners denied any allocation increase to the Marshall SWCD and will be allocating the same amount it did in 2024.
  - Next meeting is currently up in the air due to the impending harvest in the area. It was advised to see how the beet harvest is going in Early October and try to schedule a meeting towards the end of October.
- Meeting Adjourned – Motion by Green, seconded by Walton to adjourn the meeting. Meeting ended at 9:45 am. None opposed. Motion carried.

---

Secretary

Date