

MINUTES FROM THE JANUARY 18, 2023
REGULAR BOARD MEETING

Minutes of the Marshall County Soil and Water Conservation District, P.O. Box 74, Warren, Minnesota, January 18, 2023.

Green called the meeting to order at 8:10 a.m.

New Supervisor power point presentation was presented.

Oath of Office was signed by Barry Walton.

Motion by Green, seconded by Miller to re-organize as follows:

Chairman, Brent Miller
Vice-Chairman, Joey Peterson
Secretary, Randy Larson
Treasurer, Barry Walton
Public Relations, Carl Green

Members Absent: Joey Peterson
Randy Larson

Others Present: District Manager, Darren Carlson
Administrative Assistant, Janelle Kollin
District Conservationist, Matt Waterworth

Minutes - Motion by Green, seconded by Walton to accept the minutes as mailed from the December 21, 2022, board meeting.

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

Treasurer's Report – Motion by Green, seconded by Walton to accept and approve the Treasurer's Report.

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

NRCS Report – Waterworth reported on the following: screened 75 parcels for CRP with 10 being new contracts; 44 EQIP applications, three high tunnels; starting working on CSP next month and payments are up to date.

Designation of Bank – Motion by Green, seconded by Walton to designate Bremer Bank as the official bank of the SWCD.

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

Board meeting schedule – Wait until next board meeting to decide.

Supervisor Mileage and Per diem were reviewed. Motion by Green, seconded by Walton to keep the current per diem rate of \$125.00/meeting and the IRS approved mileage rate.

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

Well Sealing/Buffer Cost Share Verification – Motion by Green, seconded by Walton to approve payments under \$1000 can be approved by staff.

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

SWCD Representative on grants/checks – Motion by Walton, seconded by Green to approve staff to sign off on grants and checks.

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

County Commissioner Meeting – Darren reported he met with the Commissioners for an hour on January 17th. He will be attending commissioner board meetings more frequently. The discussion of having a tour with supervisors and commissioners to review projects installed was favorable.

Newsletter is at the Sheaf.

Drill – Information about a 15' John Deere Drill with an approximate cost of \$44,100 was reviewed. Motion by Walton, seconded by Green to authorize purchase of this drill not to exceed \$45,000.

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

Seed Program – Current rates were reviewed. Motion by Green, seconded by Walton to approve the 2023 custom seed and drill rental rates:

SWCD seed -	\$35.00/acre
	\$100.00 – transportation fee
	\$10.00/acre over cost of seed

Rental	\$25.00/acre
	\$100 transportation fee

Affirmative: Miller, Walton and Green

Opposed: None

Motion carried.

Tractor Rental – The rental from 2022 was reviewed. The board will wait on this item until the next board meeting.

Audit – The Engagement letter from Peterson Company was signed by the District Manager and Chairman.

The equipment for sale was reviewed.

The next meeting is scheduled for **WEDNESDAY, FEBRUARY 15, 2023**, at 8:00 a.m. at the SWCD office.

The meeting adjourned at 11:40 a.m.


Secretary

TREASURER'S REPORT
JANUARY 18, 2023

Balance, January 1, 2022	\$ 23,218.22
Balance on Hand	\$ 23,218.22
Savings - Money Market - Bremer	\$ 501,108.94
Total Net Worth	\$ 524,327.16

FUNDS BREAKDOWN

Local Capacity-2018	\$ 5,034.19
Local Capacity-2019	\$ 1,110.85
Local Capacity-2020	\$ 18,375.97
Local Capacity-2021	\$ 71,464.48
Local Capacity-2022	\$ 137,591.47
Buffer Law – 2022	\$ 27,228.36
Conservation Delivery-2023	\$ 29,596.00
Cost Share – FY '20	\$ 461.25
Cost Share – FY '21	\$ -0-
Cost Share – FY '22	\$ 9,491.00
Cost Share – FY '23	\$ 9,491.00
WCA – 2022	\$ 8,871.80
Buffer Cost Share Program	\$ 66,722.19
Middle/Snake/Tamarac 1W1P	\$ 41,548.97
District Funds	\$ 97,339.63

DISBURSEMENTS

7757---Darren Carlson	December 1-15, 2022	\$ 2260.97
7758---Michael Carlson	December 1-15, 2022	\$ 1497.12
7759---Janelle Kollin	December 1-15, 2022	\$ 1747.34
EFT----Bremer	Federal Withholding	\$ 2053.44
EFT----MN Child Support	Child Support	\$ 70.50
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	December 1-15, 2022	\$ 1173.47
7760---Darren Carlson	Cell Phone	\$ 50.00
7761---Janelle Kollin	Cell Phone	\$ 50.00
7762---Michael Carlson	Cell Phone	\$ 50.00
7763---Allstream	Phone	\$ 12.47
7764----Cardmember Services	Postage, Supp. Mtg. Exp. Vehicle	\$ 233.66
7765---City of Warren	Water and Electricity	\$ 74.15
7766---Frontier	Phone	\$ 118.20
7767---Jet Stop	Vehicle	\$ 228.28
7768---Marshall Co. Highway Dept.	2022 Technical Services	\$ 9100.00
7769---M/S/T WD	M/S/T 1W1P Expenses	\$ 1223.64
7770---MN Dept. of Ag	Nursery Dealer License	\$ 350.00
7771---Pennington SWCD	Water Festival Expenses	\$ 334.96
7772---RRVCSA	Engineering Assistance	\$ 1067.09
7773---Gary Anderson	ENG 18-05 & ENG 19-03 C/S	\$ 3866.70
7774---Joe Efta	SCS-21 and Well 20-13 Cost Share	\$ 675.00
7775---Randy Larson	Well 20-14 Cost Share	\$ 675.00
7776---Wallace Bengtson	Comp and Expense	\$ 1349.42

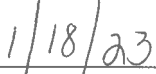
7777---Brad Berg	Comp and Expense	\$ 2041.43
7778---Carl Green	Comp and Expense	\$ 1553.67
7779---Brent Miller	Comp and Expense	\$ 1626.21
7780---Duane Potucek	Comp and Expense	\$ 1435.69
7781---Darren Carlson	December 16-31, 2022	\$ 2260.96
7782---Michael Carlson	December 16-31, 2022	\$ 1497.12
7783---Janelle Kollin	December 16-31, 2022	\$ 1747.35
7784---Brad Lunke	Penn. Clean Water Funds C/S	\$ 22070.63
7785---Vance Wiseth	MCBCS-15	\$ 540.00
7786---Ray Kvalvog	MCBCS-103	\$ 420.00
7787---Anderson Comm. Bldg	Office Rent – Sept.-Dec 2022	\$ 3720.00
7788---Anderson Office Bldg.	Tree Storage Rental	\$ 1800.00
EFT----Bremer	Federal Withholding	\$ 3086.20
EFT----MN Child Support	Child Support	\$ 70.50
EFT----PERA	December 16-31, 2022	\$ 1173.47
EFT----Orchard Trust	DCP	\$ 600.00
EFT----MN Dept. of Revenue	State Withholding	\$ 426.00

I declare under the penalties of law, that I am the person making the within claim; that said account is just and true; that the money therein charged was actually paid for the purposes therein stated; that the property therein charged for was actually delivered or used for the purposes therein stated, and was of the value therein charged; that the services therein charged were actually rendered, and of value therein charged and the fees or amounts charged therefore are such as are allowed by law, and no part of said account has been paid.

Approved for payment by **Marshall County Soil and Water Conservation District**



 Treasurer



 Date