



MINNESOTA  
SOIL AND WATER CONSERVATION DISTRICTS

MARSHALL COUNTY SOIL AND WATER  
CONSERVATION DISTRICT

105 S. Division  
P.O. Box 74  
Warren, Minnesota 56762  
Telephone (218) 745-5010

## Marshall SWCD Board Minutes From the January 2024 Marshall SWCD Board Meeting

Minutes of the Marshall Soil and Water Conservation District (SWCD) from the January 17, 2024, Marshall SWCD Board Meeting.

Supervisor Miller called the meeting to order at 2:30 P.M.

Marshall SWCD Members Present:

Chairman, Brent Miller  
Secretary, Randy Larson  
Treasurer, Barry Walton  
Public Relations, Carl Green

Marshall SWCD Member Absent:

Vice Chairman, Joey Peterson

Others Present:

NRCS Staff Member, Matt Waterworth  
District Manager, Darren Carlson

**December 2023 Minutes** – Motion by Larson, seconded by Walton to accept the minutes as delivered from the December 20, 2023, Marshall SWCD Board Meeting. None opposed. Motion carried.

**Treasurer Report** - Motion by Larson, seconded by Walton to accept and approve the Treasurer's Report as given. None opposed. Motion carried.

**Pheasants Forever Report** – None was given.



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**NRCS Report** – Matt Waterworth gave an update from the NRCS. Workload continues to be with the Conservation Stewardship Program (CSP), Environmental Quality Incentives Program (EQIP) and the Continuous Conservation Reserve Program (CCRP).

**Marshall SWCD New Business:**

- Re-Organization of the Marshall SWCD Supervisors for 2024 - Motion by Green, seconded by Larson to keep the structure of the Supervisors the same as it was for 2023.  
Chairman, Brent Miller  
Secretary, Randy Larson  
Treasurer, Barry Walton  
Public Relations, Carl Green  
Vice Chairman, Joey Peterson  
None opposed. Motion carried.
- Designation of Bank – Motion by Larson, seconded by Green to keep Bremer Bank of Warren, MN as the designated bank for the Marshall SWCD in 2024. None opposed. Motion carried.
- Supervisor Per Diem – Motion by Green, seconded by Larson to continue to have the Supervisors Per Diem at \$125/meeting for 2024. None opposed. Motion carried.
- 2024 IRS Approved Mileage Rate - \$0.67/mile is the IRS Mileage Rate for 2024. Motion by Green, seconded by Larson to accept the IRS Mileage Rate for 2024. None opposed. Motion carried.
- SWCD Representative on Grants/Checks – Motion by Walton, seconded by Larson to have District Manager Carlson be able to sign contracts as needed. Also for Chairman Miller and District Manager Carlson to sign checks on behalf of the Marshall SWCD. None opposed. Motion carried.
- SWCD Board Meeting Schedule – Motion by Larson, seconded by Green, to have the Marshall SWCD Board Meetings on the 3<sup>rd</sup> Wednesday of every month at 8 a.m. None opposed. Motion carried.
- Contracts being signed by approved Marshall SWCD Staff – Motion by Larson, seconded by Walton to approve payments under \$1,000 can be approved by the Marshall SWCD District Manager. None opposed. Motion carried.
- 2022 Audit Report was discussed. District Manager Carlson encouraged Supervisors to review and ask any questions they may have.



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- Drill/Seed and Tree Program – Current rates were reviewed by District Manager Carlson. Motion by Walton, seconded by Larson to approve the 2024 custom seed and drill rental rates. None opposed. Motion carried. Rates for the Drill & Tree Program will be the same as they were in 2023:
  - SWCD Staff Operates Tractor and Drill = \$35.00/Acre
  - One Time Transportation Fee of \$100
  - Tree Planting will be a minimum of \$200 per site or \$0.40/bareroot tree and \$1 per potted trees.
  - Customer rents the Drill = \$25.00/Acre
  - One Time Transportation Fee of \$100
- State Cost Share Contracts – Motion by Green and seconded by Larson to approve contract SCS 22-04. This project will be a Field Windbreak in Como Township Section 20. Cost estimate for project is \$2,102. 75% is \$1,576.50. None opposed. Motion carried.
- Conservations Contracts Program (CCP) Docket – District Manager discussed the Conservations Contracts Program. A docket was created by Carlson and presented at the meeting. Motion by Larson and seconded by Green to accept the docket as it is written and to be used as a guideline for the Conservations Contracts Program. None opposed. Motion carried.
- Winter Newsletter – District Manager Carlson discussed that the Winter Newsletter is about ready to be sent out. District Technician has been working on it. Newsletter should be mailed out in early February 2024.
- Roseau, Marshall & Kittson potential Pheasants Forever Position - District Manager Carlson discussed about a potential position that Pheasants Forever asked if Marshall County would be interested in. This Farm Bill Biologist position would be shared between Roseau, Kittson and Marshall County. After discussion, Walton made a motion and Larson seconded not to approval this position. None opposed. Motion carried not to pursue position.
- Next Board Meeting Date is scheduled for February 21, 2024 at 8 a.m. at the Marshall SWCD Conference Room.
- Meeting Adjourn at 4 p.m.