



**MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS**

**MARSHALL COUNTY SOIL AND WATER
CONSERVATION DISTRICT**

105 S. Division
P.O. Box 74
Warren, Minnesota 56762
Telephone (218) 745-5010

Marshall SWCD Board Minutes From the April 11, 2024 Marshall SWCD Board Meeting

Minutes of the Marshall Soil and Water Conservation District (SWCD) from the April 11, 2024, Marshall SWCD Board Meeting that was held at the Marshall SWCD Conference Room.

Supervisor Miller called the meeting to order at 8:00 A.M.

Marshall SWCD Members Present:

Secretary, Randy Larson
Treasurer, Barry Walton
Vice Chairman, Joey Peterson
Chairman, Brent Miller

Marshall SWCD Members Absent:

Public Relations, Carl Green

Others Present:

District Manager, Darren Carlson

March 2024 Minutes – Motion by Larson, seconded by Peterson to accept the minutes as delivered from the March 14, 2024, Marshall SWCD Board Meeting. None opposed. Motion carried.

Treasurer Report – None was delivered at this Board Meeting.

Pheasants Forever Report – None was delivered at this Board Meeting.



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NRCS Report – None was delivered at this Board Meeting.

Marshall SWCD New Business:

- Election Reminder - District Manager Carlson brought up that it is an Election Year. Supervisors Brent Miller and Carl Green have terms that end this year (2024) and will need to decide if they would like to run again.
- Supervisor Reimbursement Worksheet – District Manager Carlson handed out the 2024, 1st Quarter SWCD Board members Expense Report for signatures.
- Drill/Seed and Tree Program – District Manager Carlson gave an update on the upcoming Drill and Tree planting season for 2024. Numerous grass plantings are scheduled (over 25 sites for close to 1,000 Acres) and tree planting (14 sites for over 4,000 trees). Trees are planned on being delivered to the Marshall SWCD sometime in the first week of May.
- 2025 Conservation Contracts Program (CCP) – Motion by Peterson, seconded by Larson to accept the following contracts for the 2025 Conservation Contracts Program (CCP). 3 Contracts was presented for cost share contract approval at 75% Cost Share Assistance. None opposed. Motion carried.
 - CCP 25-02 New Maine 29 3 rows tree planting for a total of 1,350 Linear Ft.
 - Cost Estimate = \$1,770 75% Cost Share Assistance = \$1,327.50
 - CCP 25-03 Como 20 2 rows tree planting for a total of 2,640 Linear Ft.
 - Cost Estimate = \$1,768.80 75% Cost Share Assistance = \$1,326.60
 - CCP 25-04 Bloomer 19 2 rows tree planting for a total of 1,000 Linear Ft.
 - Cost Estimate = \$1,340.50 75% Cost Share Assistance = \$1,005.38
- 2022 Marshall SWCD Cost Share Program – Motion by Larson, seconded by Peterson to accept the following contracts for the 2022 Marshall SWCD Cost Share Program. 2 Contracts was presented for cost share contract approval at 75% Cost Share Assistance or reimbursement. None opposed. Motion carried.
 - Eng. 22-02 Como 20 0.8 Acre Buffer/Pollinator Planting
 - Cost Estimate = \$240 Reimbursement rate of \$300/Acre
 - Eng. 22-03 Agder 29 2 Grade Stabilization/Side Water Inlet (SWI)
 - Cost Estimate = \$14,919.96 75% Cost Share Assistance = \$11,189.97



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- 2023 WBIF/Middle/Snake/Tamarac 1W1P Cost Share Program – Motion by Peterson, seconded by Walton to accept the following contract for the 2023 WBIF/Middle/Snake/Tamarac 1W1P. 1 Contract was presented for cost share contract approval at 90% Cost Share Assistance. None opposed. Motion carried.
 - 23 MSTR ENG-02 Wright 35 1 Grade Stabilization Structure
 - Cost Estimate = \$43,979.43 90% Cost Share Assistance = \$39,581.49
- 2023 Soil Health Cost Share - District Manager Carlson gave an update on the 2023 Soil Health Program. Staff will be visiting sites after the crops are planted for documentation and then reimbursement checks will be sent out.
- CCRP Incentive Contracts – District Manager Carlson gave an update on the CCRP Incentive Program within the Middle/Snake/Tamarac 1W1P area. Contracts will soon be brought to the upcoming Board Meetings for Contract approvals.
- Marshall SWCD Staff Overtime – Motion by Larson, seconded by Peterson to approve overtime (1.5 times the Base Rate/Hr.) pay to Marshall SWCD Staff for hours worked after their core hours for the Drill/Seed Program, Tree Program or other program as approved by the District Manager. None opposed. Motion carried.
- Administrative Assistant Position – May 3, 2024 is the deadline for applications to be turned in for the Administrative Assistant Position.
- Next Board Meeting Date is tentatively scheduled for May 9, 2024 at 8 a.m. at the Marshall SWCD Conference Room, depending on how spring field work is going.
- 2025 Conservation Contracts Program (CCP) – Motion by Peterson, seconded by Walton for the meeting to be adjourn. Meeting Adjourn at 10:45 a.m.

Secretary

Date